

**MANDATORY CONTINUING PROFESSIONAL
EDUCATION PROGRAMME (MCPEP)**

ABUJA MANAGEMENT CENTER. 2024

S/N	COURSE	DATE
1	The Foundations of Success: Making a Difference in Your Organization	Feb, 15-16, 2024
2	Aligning Personal and Organizational Goals for Effective Outcomes	Feb, 22-23, 2024
3	Work-Life Balance: Key to Living a Fulfilled Life	Mar, 14-15, 2024
4	Developing the Passion for Winning: Leveraging on Your Strengths to Win	Mar, 21-22, 2024
5	Leading With Impact	April, 04-05, 2024
6	Motivating Your Team For Excellence	April, 11-12, 2024
7	Emotional Intelligence in the Workplace	April, 25-26, 2024
8	Building Healthy Relationships In And Out Of The Workplace	May, 16-17, 2024
9	The 7 Habits of Highly Effective People	May, 30-31, 2024
10	Key Issues in Human Resource Management	June, 13-14, 2024
11	Minutes and Report Writing Skills	June, 20-21, 2024
12	Improving Productivity and Employee Engagement	July, 11-12, 2024
13	Developing a Business Plan	July, 18-19, 2024
14	Critical Thinking and Effective Decision Making	Aug, 15-16, 2024
15	Advanced Supervisory Skills for the New Manager	Aug, 22-23, 2024
16	Effective Delegation Skills for the Manager	Sept, 12-13, 2024
17	Taking on Greater Responsibilities: Meeting and Exceeding Expectations	Sept, 26-27, 2024
18	Managing Your Boss For Effective Outcomes	Oct, 10-11, 2024
19	Navigating Workplace Conflict	Oct, 24-25, 2024
20	Energizing People For Performance	Nov, 14-15, 2024
21	The Customer Focused Organization	Nov, 28-29, 2024
22	Driving Organizational Change	Dec, 12-13, 2024

Fee: Members N80,000/ Non-Members N85,000;

Payable into: **NIM Zenith Bank Account Number: 1010-341-253.**

Payment can also be made at the venue using the POS terminal.

We do not accept cash under any circumstance.

For enquiries please call **Tony on 0905-869-0385** or **Emeka on 0805-259-7211**