



NIGERIAN INSTITUTE OF MANAGEMENT (CHARTERED)

2025 MANDATORY CONTINUING PROFESSIONAL EDUCATION PROGRAMME (MCPEP)

S/N	TOPIC	DATE
1	Setting Goals and Measurable Deliverables	February 6-7
2	Effective Office Management and Organization	February 27-28
3	Building High-Performing Teams	March 13-14
4	Assertive Communication Skills for Team Leaders	March 27-28
5	Understanding Workplace Ethical Practices	April 10-11
6	Problem-Solving and Critical Thinking	April 24-25
7	Coaching and Mentoring Skills for Managers	May 8-9
8	Proposal Writing and Presentation Skills	May 29-30
9	Interpersonal Skills and Empathy	June 5-6
10	Managing Emotions and Constructive Criticism	June 26-27
11	Ethical Leadership	July 10-11
12	Time and Task Management	July 24-25
13	Organizational Budgeting and Cost Control	August 14-15
14	Building Mental Fortitude and Wellness in the Workplace	August 28-29
15	Conflict Resolution and Mediation	September 4-5
16	Effective Delegation and Empowerment Strategy	September 18-19
17	Managing Remote and Hybrid Teams	October 9-10
18	Managing DEI in the Workplace	October 30-31
19	Financial Analysis for Decision-Making	November 6-7
20	Supportive Leadership	November 28-29
21	Performance Measurement and KPIs	December 4-5
22	Business Continuity and Sustainability	December 18-19

Member ➡ **Physical: N50,000** **Online (Instructor-led) : N30,000**
Non-member ➡ **Physical: N55,000** **Online (Instructor-led): N35,000**
Venue: Management House, Plot 22 Idowu Taylor Street, Victoria Island, Lagos

Pay into: NIM Zenith Bank Account Number: 1010341253.

For inquiries, please call: 08052597232, 08052597261 or email: learning@nim.ng

Each seminar attracts **5 Credit Points** for Membership Upgrade