



**MANDATORY CONTINUING PROFESSIONAL EDUCATION PROGRAMME (MCPEP)
PORT HARCOURT 2025**

S/N	TOPIC	DATE
1	Financial Wellness: Adding Value to your Organization	Jan. 21 - 22
2	Work Ethics and Attitudinal Change	Jan. 24 - 25
3	Developing Your Peoples' Management Skills	Jan. 27- 28
4	Corporate Cash Management Control and ICT in Finance and Accounts	Jan.28 – 29
5	Creative and Innovative Problem Solving	Feb. 03 - 04
6	Technical Report Writing and Presentation	Feb. 05- 06
7	The Art of Leading from the Heart: Emotional Intelligence	Feb. 06 - 07
8	Training Your Brain for Peak Performance	Feb. 10 - 11
9	Sales and Marketing Training for Employees	Feb. 12 - 13
10	Managing your Boss for Effective Outcomes	Feb. 18 -19
11	Financial Reporting: Cash, Non-Cash and Grants	Mar. 05 - 06
12	Enhancing Employee Motivation: Behaviour and Attitude for Success	Mar. 10 - 11
13	Successful Negotiation: Essential Strategy and Techniques	Mar.27 - 28
14	Managing Safety and Health in the Work Place	Apr. 03 -04
15	Information Management Fundamentals	Apr. 07 - 08
16	Budgeting, Cost Control and Management Reporting	May 07 - 08
17	Effective Delegation, Coaching, Mentoring and Counselling Skills	May 12 - 13
18	Project Management Fundamentals for Non-Project Managers	Jun. 10 - 11
19	Professional Ethics for Security Personnel: Monitoring and Evaluation	Jun. 12 - 13
20	The Art of Leading from the Heart: Emotional Intelligence	Jul. 14 - 15
21	Presentation and Facilitation Skills Development for Managers	Jul. 17 -18
22	Dealing with Work-Life Balance: The Essential Issues	Aug. 18 -19
23	Performance Appraisal and Reward Management Systems	Aug. 21 – 22
24	The Art and Science of Negotiation	Sept. 01 - 02
25	Fundamental of Business Proposals, Minutes and other Official Correspondences	Sept. 04 - 05
26	Managing Priorities and Deadlines Effectively	Oct. 02 - 03
27	Personal Effectiveness and Skill Enhancement Programme	Oct. 06 - 07
28	Financial Modelling	Nov. 05 - 06
29	Customer Service Excellence	Nov. 17 - 18

30	Dealing and Retaining High Profile Customers	Dec. 02 - 03
31	Artificial Intelligence (AI)	Dec. 09 - 10

Physical Fee: Members N80,000 / Non-Member N85,000

On-Line Fee: Members N35,000 / Non-Members N40,000

Pay to: NIM Zenith Bank Account Number: **1010341253**

Contact: 08057597063; 08063518580; 08023520942(WhatsApp only) or send mail to;

ph.center@nim.ng

Note: Registration is by SMS, email or telephone indicating the names(s) of your nominee(s) and topic of interest at least 7 Days before the programme. No Cash Payment Please.