



Data Privacy Policy

Nigerian Institute of Management (Chartered) © 2026

1. Introduction

The Nigerian Institute of Management (Chartered) is committed to protecting the privacy and personal data of all individuals who interact with our website, Portals, Mobile App, services, and programmes.

This Data Privacy Policy explains how we collect, use, disclose, and safeguard your personal information in compliance with applicable data protection laws, including the Nigeria Data Protection Act (NDPA) and regulations issued by the Nigeria Data Protection Commission (NDPC).

2. Scope of this Policy

This Policy applies to:

- Visitors to our website, Portals, Mobile App, CBT, LMS etc
 - Members and prospective members
 - Training participants and event attendees
 - Partners, vendors, and stakeholders
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3. Personal Data We Collect

We may collect and process the following categories of personal data:

3.1 Information You Provide

- Full name
- Email address

- Phone number
- Residential or business address
- Professional and educational details
- Payment and billing information

3.2 Automatically Collected Data

- IP address
 - Browser type and version
 - Device information
 - Website usage data (cookies and analytics)
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4. Lawful Basis for Processing

We process personal data based on:

- **Consent** provided by the data subject
 - **Contractual necessity** (e.g., membership services)
 - **Legal obligations**
 - **Legitimate interests** of NIM, provided such interests do not override your rights
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5. Purpose of Data Processing

Your personal data may be used to:

- Process membership applications and renewals
 - Deliver training, certifications, and events
 - Communicate updates, newsletters, and notices
 - Improve website functionality and user experience
 - Comply with legal and regulatory requirements
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6. Data Sharing and Disclosure

We do not sell your personal data. However, we may share data with:

- Regulatory authorities if/when required by law
- Service providers and partners supporting our operations
- Payment gateways/processors for secure transactions

All third parties are required to adhere to strict data protection obligations.

7. Data Retention

We retain personal data only for as long as necessary to:

- Fulfill the purposes outlined in this Policy
 - Comply with legal and regulatory requirements
 - Resolve disputes and enforce agreements
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8. Your Rights as a Data Subject

Under the NDPA, you have the right to:

- Access your personal data
- Request correction of inaccurate data
- Request deletion of your data
- Withdraw consent at any time
- Object to processing or request restriction
- Request data portability

To exercise these rights, please contact us using the details below.

registrar.ce@nim.ng, nimmembership@nim.ng, info@nim.ng, ict@nim.ng
+234 805 259 7203, 805 525 7204, 805 259 7206

9. Data Security

We implement appropriate technical and organizational measures to protect personal data against:

- Unauthorized access
- Loss or destruction
- Alteration or disclosure

These measures include secure servers, encryption, and access controls.

10. Cookies and Tracking Technologies

Our website uses cookies to:

- Enhance user experience
- Analyze website traffic
- Personalize content

You can manage cookie preferences through your browser settings.

11. International Data Transfers

Where personal data is transferred outside Nigeria, we ensure:

- Adequate levels of data protection
 - Compliance with NDPC guidelines
 - Appropriate safeguards are in place
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12. Changes to this Policy

We may update this Policy from time to time. Updates will be posted on the web pages and/or portals with a revised effective date.

13. Contact Information

For questions, concerns, or to exercise your data rights, please contact:

Ngozi Adenubi

Data Protection Officer

Nigerian Institute of Management (Chartered)

Email: Ngozi.adenubi@nim.ng

Phone: 08052597204

14. Compliance Statement

This Policy is issued in accordance with the Nigeria Data Protection Act (NDPA) and guidelines of the Nigeria Data Protection Commission.
